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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 23 October 1953

FROM : Chief, Language Training and Programs Divisions

SUBJECT: Progress Report for the Week 16 - 22 October 1953

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25X1 1. Two elementary Japanese Language classes have been organized during the week. Instruction will begin during the first week of November. Emphasis in the first of these classes will be entirely on spoken Japanese. This class is possible through the courtesy and cooperation of FDD and Mr. Bagnall who made the arrangements for the class to be conducted by the Chief, [redacted] with the assistance of two other members of his staff who will assist more-or-less in the role of informants. This class will meet after office hours and was organized in response to a specific request from FE. Emphasis in the second class will be on spoken Japanese but some consideration will be given to written Japanese. This class will be conducted [redacted] and is possible as a result of the cooperation of TRS and [redacted]. This class will meet during working hours and is designed primarily in response to a request from SR Division.

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25X1 ✓ 2. The first advanced language seminar is now being organized and should get underway in the next week or two. This seminar will be led by [redacted] of SR. It is expected that the early conduct of this seminar will provide experience of value in organization and conduct of the total advanced language seminar program which will be announced sometime next week.

25X1 ✓ 3. Preliminary informal conferences initiated by NEA, are underway between [redacted] with a view to providing OTR with the services of a foreign-born analyst with native fluency in Arabic and competence in the several varieties of Arabic.

25X1 4. At the suggestion of [redacted] met with the Clandestine Services Training Committee to present problems of planning and programming language training activities for DDP personnel and to seek guidance and assistance of the committee in meeting some of the fundamental problems that must be solved before an efficient and systematic language training program can be of greatest benefit to DD/P offices. This meeting is to be followed by another meeting on 23 October with the training offices of the various training offices of the DD/P Area Divisions with a view to informing them of these problems and seeking their assistance.

25X1 ✓ 5. [redacted] has arrived in the Office and will be here through October. On 2 November he will begin the BIC which will last for 6 weeks.

25X1 6. It is understood that final arrangements have now been completed for the temporary assignment of [redacted] of ORR to this Division for a trial period of four months beginning approximately 9 November, after which time he will be retained on a permanent basis in OTR or returned to ORR.

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7. At the suggestion of [] plans have been made to provide the university consultants with a tour of the language laboratory, including demonstrations and personal use, insofar as reasonable, of the varieties of equipment in the laboratory. Wednesday, November 4 from 1:45 - 2:45 p.m. has been set aside for this tour.

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8. [] spent one day at Yale University increasing awareness of the programs of the Institute of Far Eastern Languages, and two days at Princeton University participating in a discussion of area study programs. A final report is being prepared.

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